



WREC 2023

WORLD RENEWABLE ENERGY CONGRESS XXII



MALAYSIA

JULY 16 - 20

Kuala Lumpur Convention Centre (KLCC)

PRE-CONFERENCE INSTRUCTIONS



Renewable Energy Technology



The Built Environment



E-Mobility Transport And Hydrogen Economy



Renewable Energy Governance, Policy, Economy, Education & Social Impact



www.wrec2023.com

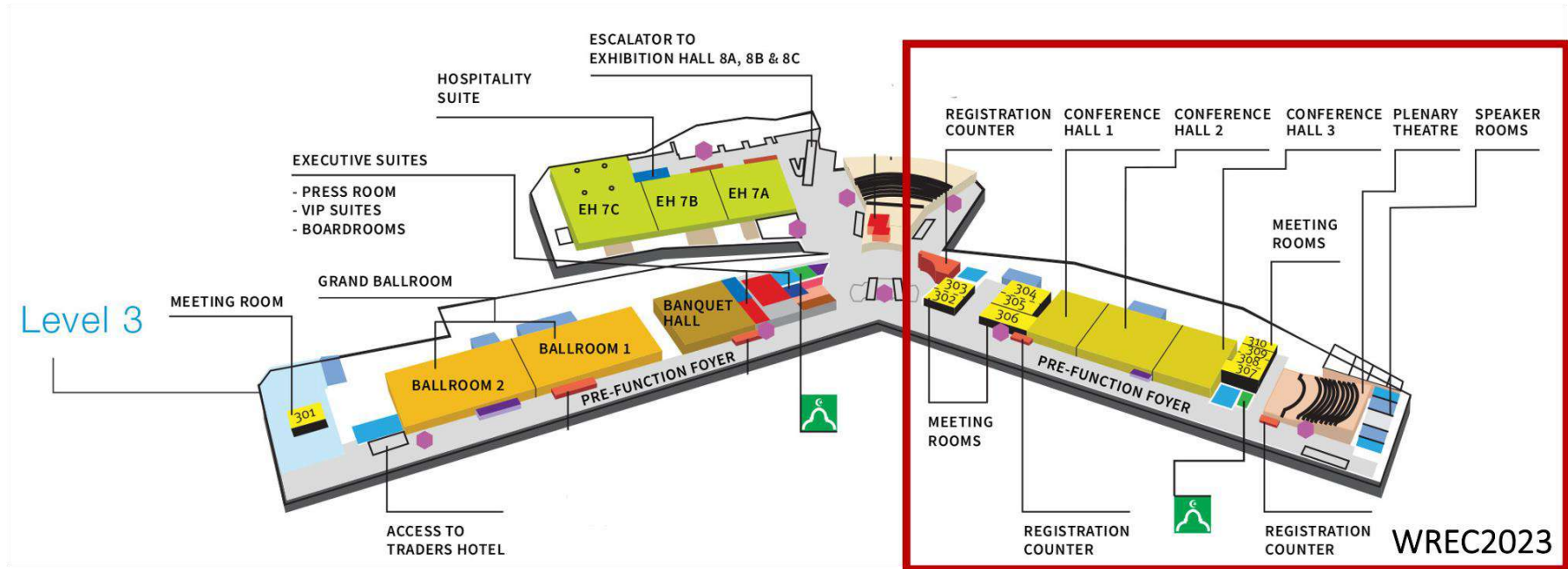
Content

Contents

MAIN VENUE.....	3
REGISTRATION.....	4
REGISTRATION FLOWCHART.....	4
REGISTRATION FLOOR PLAN ON JULY 16 th to 17 th , 2023.....	5
TRANSPORTATION GUIDE.....	6
EXHIBITOR INSTRUCTION.....	12
Vehicle Entry Permit.....	12
Loading Bay.....	14
Exhibitor List.....	19
Rules and Regulations for Exhibitors.....	27
HRD PARTICIPANT INSTRUCTION.....	30
CHECK-IN INSTRUCTION.....	31
VIP DROP-OFF INSTRUCTION.....	33
PARKING FACILITIES AROUND KLCC.....	34

MAIN VENUE

General Floor F, West Wing
Kuala Lumpur Convention Centre

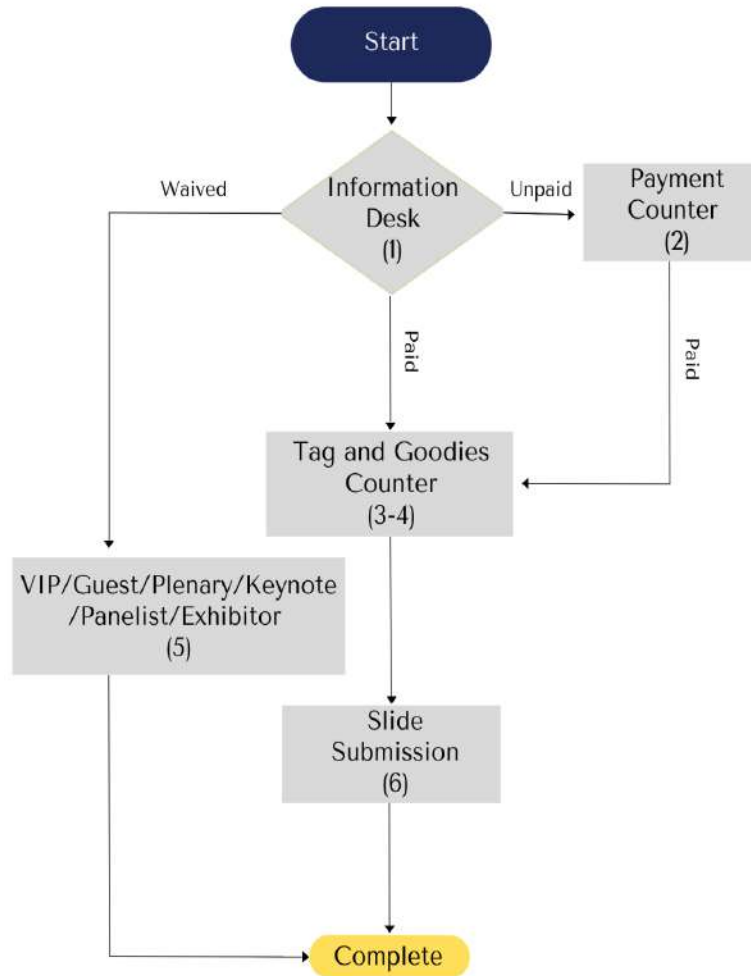


REGISTRATION

REGISTRATION FLOWCHART



REGISTRATION FLOWCHART



REGISTRATION FLOOR PLAN ON JULY 16th to 17th, 2023

WREC 2023

WORLD RENEWABLE ENERGY CONGRESS XXII

KUALA LUMPUR, 16-20 JULY

FLOOR PLAN KLCC LEVEL 3



TRANSPORTATION GUIDE

How to get here?

1. Transportation (Recommended)-SPEAKER, PARTICIPANTS

KLIA to EQ Hotel, Kuala Lumpur			
Vehicle	Price (RM)	Distance (KM)	Estimation time in traffic (Hr)
GRAB	60-120	59	1-2 (Depends on traffic congestion)
AIRPORT LIMO	150-200	59	1-2 (Depends on traffic congestion)



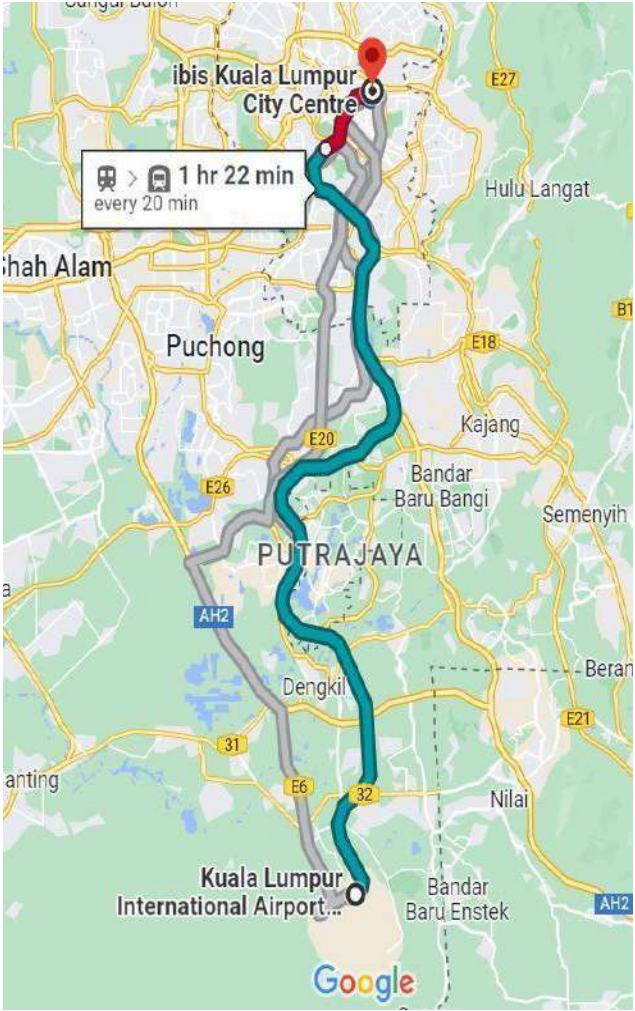
KLIA to EQ Hotel, Kuala Lumpur			
Vehicle	Price (RM)	Distance (KM)	Estimation time in traffic
TRAIN	60	59	1 hr 30 minutes



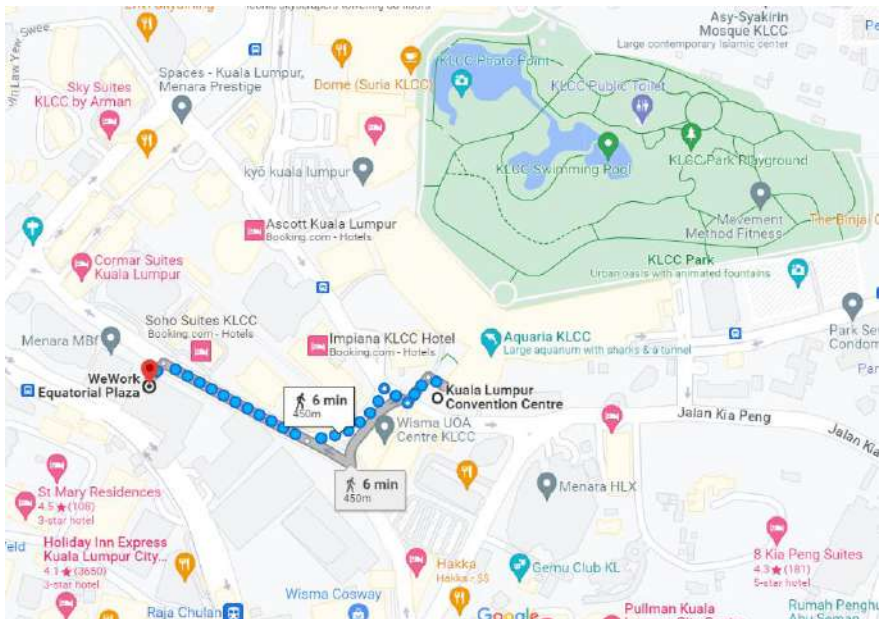
KLIA to IBIS Hotel, Kuala Lumpur			
Vehicle	Price (RM)	Distance (KM)	Estimation time in traffic (Hr)
GRAB	60-120	59	1-2 (Depends on traffic congestion)
AIRPORT LIMO	150-200	59	1-2 (Depends on traffic congestion)



KLIA to IBIS Hotel, Kuala Lumpur			
Vehicle	Price (RM)	Distance (KM)	Estimation time in traffic
TRAIN	60	59	1 hr 30 minutes



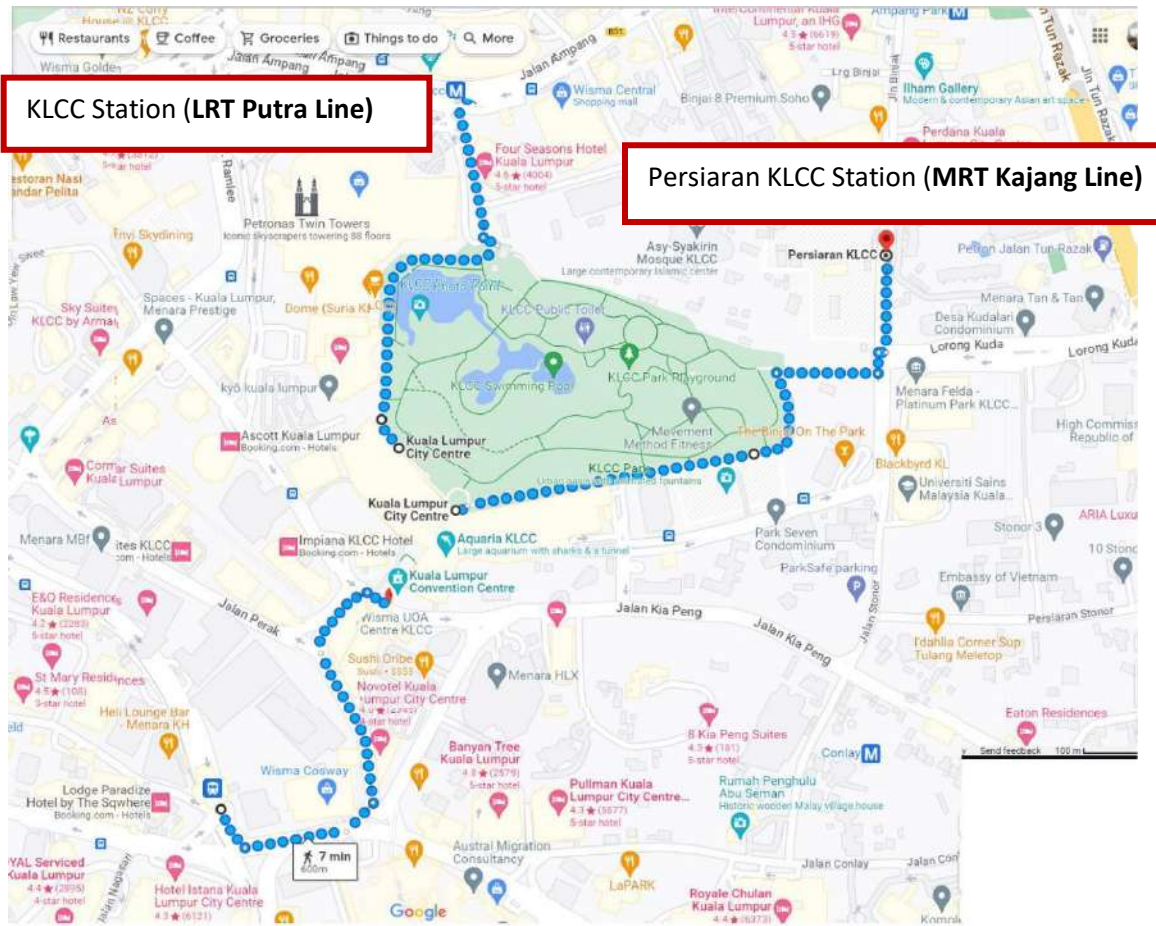
2. Walking distance from EQ and IBIS Hotel to KLCC Convention Centre



EQ Hotel □ KLCC Convention Centre	
Distance (KM)	Estimation time in traffic
0.45	5 minutes

IBIS Hotel □ KLCC Convention Centre	
Distance (KM)	Estimation time in traffic
1.5	15-25 minutes

3. Walking distance from nearest train station to KLCC Convention Centre



Raja Chulan Station (KL Monorel Line)

Nearest Train Station to KLCC Convention Centre	
Train	Distance (KM)
KLCC Station (LRT Putra Line)	0.60
Persiaran KLCC Station (MRT Kajang Line)	0.80
Raja Chulan Station (KL Monorel Line)	0.80

EXHIBITOR INSTRUCTION

In conjunction with the 22nd World Renewable Energy Congress 2023 (WREC 2023), the organizers will be holding an exhibition that is participated in by event sponsors and supporters. The objective of this exhibition is to allow sponsors and supporters to showcase their products or services that support the sustainable energy transition, aligned with the primary focus of WREC 2023.

With the anticipation of more than 150 participants from across the globe, the exhibition will be an excellent way for participating exhibitors to display their work and create synergies with a diverse international audience that comes from various backgrounds.

This document will act as a guideline for exhibitors to ensure that the program runs smoothly. This document is sectioned into three parts (1) Loading Permit and Location, (2) Exhibition Floor Plan, and (3) Allocation of Exhibition Desks.

Vehicle Entry Permit

Preliminary Preparation – Loading Permit

You are required to fill out the “Vehicle Entry Permit” and bring it with you during the loading process. **You will be denied entry without this permit**, therefore we would advise that you **fill out the permit** prior to the event date, **bring a printed copy and hand the copy to the security**. The permit can be found at the end of this document.



VEHICLE ENTRY PERMIT (Exhibitor)



Event Name:

World Renewable Energy Congress 2023

Move-in Date :

16 July 2023

Move-out Date :

20 July 2023

Vehicle Plate Number:

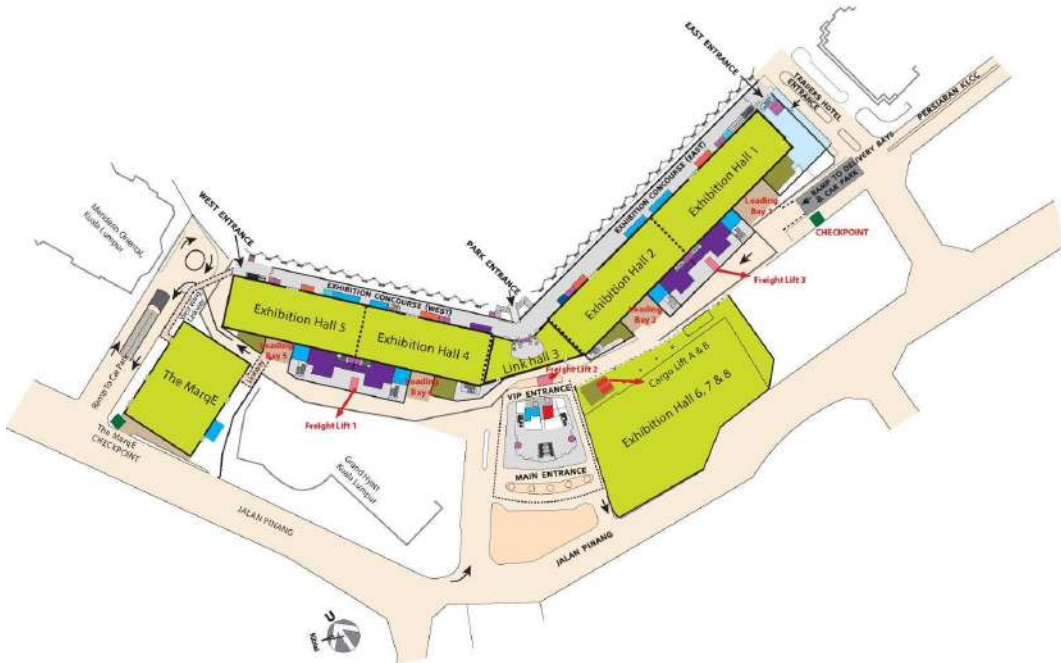
Company Name :

Driver Name :

Mobile Number :

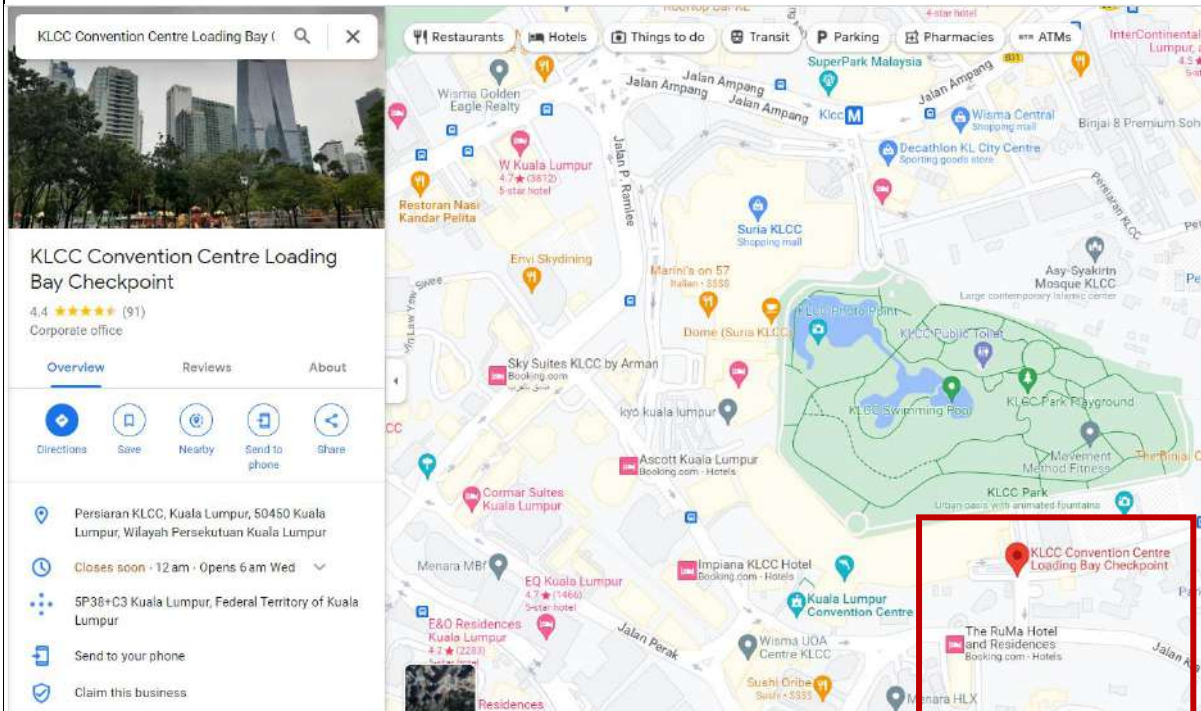
- Permit must be placed on vehicle windscreen prior to entering Centre's security check-point
- Vehicle entering the loading dock area must not exceed 20 feet in length and 12.5 feet in height

Conference Hall 02



Loading Bay

1.2 Loading Bay Location



You are required to load your items for the purpose of booth set-up at the **KLCC Convention Centre Loading Bay Checkpoint** as shown in the image above. Use waze or Google Map for “KLCC CONVENTION CENTRE LOADING BAY CHECKPOINT” to loading bay. This location can be found on Waze and Google Maps. The links are provided below to ease your journey.

Waze: <https://waze.com/ul/hw283fw4ep>

Google Maps: https://maps.app.goo.gl/i6N5pGt5XMXZVyBo9?g_st=iw

1.3 Loading Bay Entrance



You are required to use the entrance of KLCC Convention Centre Loading Bay Checkpoint as shown in the image above. Please ensure you use the correct entrance. You are not allowed to unload your equipment anywhere else besides the loading bay checkpoint.

1.4 Loading Bay Lobby



You are required to find the loading bay lobby as shown in the image above. This is the area you are allowed to unload your equipment for booth set-up.

Exhibition Session (Hall 2, KLCC)

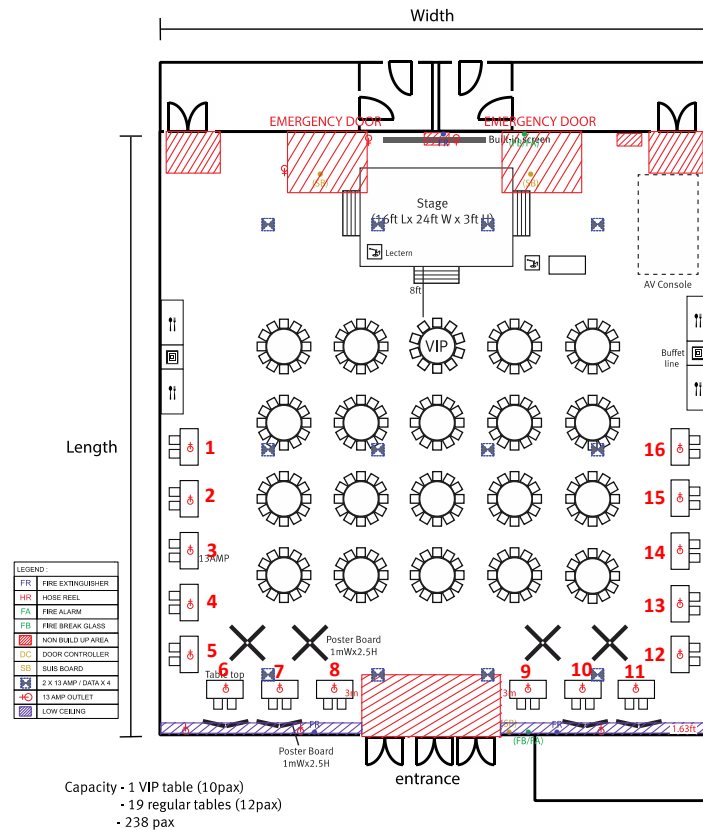
The exhibition floor plan is shown below. Each number on the Exhibition Table represents the exhibition banquet table arrangement. You are assigned to your respective table based on the jurisdiction of the organizers. No changes are allowed to the arrangement.

Table No.	LISTING OF EXHIBITOR
1	SAT DSG Dutyfree Watches Services
2	KGC Resources Sdn. Bhd.
3	Gaia Science (M) Sdn. Bhd.
4	ACS Malaysia Chapter
5	TNB Global Bisness Solutions (TNBS)
6	UKM Pakarunding Sdn. Bhd.
7	First Solar Malaysia Sdn. Bhd.
8	NNC-MOSTI
9	Karyaneka Sdn. Bhd.
10	UDA Dayaurus Sdn. Bhd.
11	EQ Kuala Lumpur
12	IBIS Hotel
13	Isza-Trade Sdn. Bhd.
14	Interscience Sdn. Bhd.
15	Aseptec Sdn. Bhd.
16	Mirai Energy Sdn. Bhd.

Kuala Lumpur Convention Centre

CONFERENCE HALL 2

L : 29.38 m x W : 26.9 m x H : 9.0 M



Standard Exhibition Desk



**For illustration purpose only*

*The Exhibition Desk given is shown in the above image. Exhibitors will also be given **two chairs** each.*

Measurement Specifications of the Banquet Table

The measurements of the banquet table are detailed below.

1. Width – 3 ft.
2. Length – 6 ft.
3. Height – 3 ft.

Electricity

You are given **one plug socket** at your allocated exhibition desk.

Allowed Items

You are only allowed to bring the items listed below.

1. Flyers or promotional materials
2. Tokens or souvenirs
3. Small setup (Not more than 5 ft. x 5 ft. x 5 ft.)

Prohibited Items

You are prohibited to bring the items listed below.

1. Personal exhibition structures
2. Large setup (More than 5 ft. x 5 ft. x 5 ft.)
3. Dangerous items including weapons, poisons, etc.

Services that are not included



Telephone services, transportation, cleaning services in the booth, moving, transfers, and set-up and dismantling of equipment.

Exhibition Desk Operation Schedule

Activity	Date	Time
Booth Set-Up by Exhibitor	16.7 / 17.7.2023	8.00 am – 4.00 pm / Before 10.00 am
Exhibition	16.7 / 17-19.7 / 20.7.2023	4.00 pm – 6.00 pm / 8.30 am – 6.00 pm / 8.30 am – 11.00 am
Dismantling	20.7.2023	11.00 am – 6.00 pm



You are to take note of the schedule and **adhere to it strictly** to ensure the exhibition runs smoothly.



Exhibitor List

Table Number	Assigned Exhibitor
1	 <p>SATS DFS Dutyfree Watches Services Website: https://www.dfs.com/en/singapore Email: robin23262326@gmail.com</p>
2	 <p>KGC Resources Sdn. Bhd. Website: https://www.kgcscientific.com/ Email: sales@kgcscientific.com</p>

3	 <p>Gaia Science (M) Sdn. Bhd.</p> <p>Website: https://www.gaiascience.com.my/</p> <p>Email: info@gaiascience.com.my</p>
4	 <p>ACS Malaysia Chapter</p> <p>Website: http://acsmalaysiachapter.org/</p> <p>Email: acsmalaysiachapter@gmail.com</p>

5	 <p>TENAGA NASIONAL</p> <p><i>Better. Brighter.</i></p> <p>TNB Global Business Solutions (TGBS)</p> <p>Website: https://www.tnb.com.my/</p> <p>Email: marilyng@tnb.com.my</p>
6	 <p>UKM PAKARUNDING</p> <p>UKM Pakarunding Sdn. Bhd.</p> <p>Website: https://www.ukmpakarunding.my/</p> <p>Email: ukmp@ukm.edu.my</p>

<p>7</p>	 <p>First Solar Malaysia Sdn. Bhd.</p> <p>Website: https://www.firstsolar.com/</p> <p>Contact: https://www.firstsolar.com/en/About-Us/Contact</p>
<p>8</p>	 <p>NNC-MOSTI</p> <p>Website: https://www.mosti.gov.my/en/pusat-nanoteknologi-kebangsaan/</p> <p>Email: nanokebangsaan@mosti.gov.my</p>

9	<p style="text-align: center;"> Karyaneka Sdn. Bhd. Website: https://karyanekaweb.karyaneka.com.my/ Email: info@karyaneka.com.my</p>
10	<p style="text-align: center;"> UDA Dayaurus Sdn. Bhd. Website: https://www.udadayaurus.com.my/ Email: info@udadayaurus.com.my</p>

11



EQ Kuala Lumpur

Website: <https://www.eqkualalumpur.equatorial.com/>

Email: info@kul.equatorial.com

12

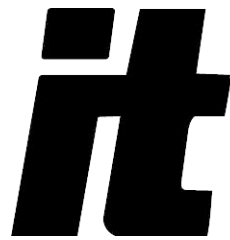


ibis Kuala Lumpur City Centre

Website: <https://www.ibisklcc.com/>

Email: H8732-RE1@accor.com

13



Isza-Trade Sdn. Bhd.

Website: <https://isza.com.my/>

Email: sales@isza.com.my

14



Interscience Sdn. Bhd.

Website: <https://www.its-interscience.com/>

Email: info@its-interscience.com

<p>15</p>	<p>ASEPTEC SDN BHD YOUR LABORATORY PARTNER</p> <p>Aseptec Sdn. Bhd.</p> <p>Website: http://aseptec.com.my/</p> <p>Email: info@aseptech.com.my</p>
<p>16</p>	<p>[®]MIRAI</p> <p>Mirai Energy Sdn. Bhd.</p> <p>Website: https://www.miraienergy.com.my/</p> <p>Email: enquiry@miraienergy.com.my</p>

Rules and Regulations for Exhibitors

1. DEFINITIONS OF TERMS

- a. The term “Exhibition” shall mean the Exhibition during “22nd World Renewable Energy Congress 2023”.
- b. The term “Exhibitor” shall mean any company or firm, organization, etc. that will be setting up a booth at the Exhibition.
- c. The term “Organizer” shall mean Solar Energy Research Institute Universiti Kebangsaan Malaysia and World Renewable Energy Network.
- d. The term “Exhibitors Bureau” shall mean the committee of the Exhibition.
- e. The term “Exhibition Area” shall mean Kuala Lumpur Convention Centre.

2. CONTRACT FOR PARTICIPATION

- a. Those who will be exhibiting are event sponsors and supporters that have provided either monetary or in-kind support to the organizers.
- b. Upon agreement of sponsorship or support, the Exhibitors Bureau will send to Exhibitors a confirmation letter, to be considered as a contract of participation to the Exhibition.

3. ALLOCATION OF EXHIBIT SPACE

- a. The Organizer shall allocate the space in the manner the Organizer deems fit.
- b. The Organizer shall reserve the right to change the location of the space allocated to the Exhibitor at any time prior to the commencement of the build-up of the Exhibition space in consultation with the Exhibitor, should exceptional circumstances demand, and the Exhibitor shall comply with the change to ensure the smooth management of the Exhibition.

4. USE OF EXHIBIT SPACE

- a. Exhibitors are bound to exhibit the products or services and to staff the booth with competent personnel during the networking breaks and lunches.
- b. All exhibits must accord with the description of the Exhibition Guideline and adhere to the rules aforementioned in the guideline. If the Exhibitor violates the above-mentioned rules, the Organizer shall ask the Exhibitor to change the corresponding exhibits.

- c. When losses or damages occur to other Exhibitors due to the given Exhibitor's violation of the rules and regulations mentioned above, the given Exhibitor is responsible for compensating them accordingly.
- d. Exhibitors shall hold the booth during the entire event, but, if the Exhibitor chooses to end their participation in the Exhibition at any time, the Exhibitor shall consult the organizer prior to ending their participation.
- e. Exhibitors are not allowed to exchange the space allotted to them with other Exhibitors, or sublet it to other parties, either wholly or in part, without the written consent of the Organizer
- f. All promotional activities including the distribution of leaflets, materials, and giveaways shall be confined within the Exhibitor's own booth. This does not apply to agreed promotional activities that are to be done by the Organizer such as official promotional videos, honorary mentions, etc.
- g. The Exhibitor shall operate and demonstrate its exhibit so as not to bother, endanger or interfere with the rights of other Exhibitors and visitors. Any practice resulting in complaints may be prohibited by the Organizer.

5. CANCELLATION AND CHANGES OF THE EXHIBITION

- a. Without any prior consultation with the Organizer, cancellation of participation in the Exhibition is not permitted.

6. DECORATION OF BOOTH AND DISPLAY

- a. All Exhibitors must complete the set-up and move-in and display of their exhibits by the date and time stipulated by the Organizer.
- b. Modifications including the decoration of the booth such as applying adhesive to and painting the floor, ceiling, and pillars are not permitted. The Exhibitor shall be responsible for compensating Kuala Lumpur Convention Centre for any damage done by the Exhibitor to the Exhibition Area.

7. MOVE-OUT OF EXHIBITS AND BOOTH FITTINGS

- a. Exhibitors shall dismantle and move out all exhibits and booth fittings from the Exhibition Area within the period stipulated by the Organizer and shall indemnify Kuala Lumpur Convention Centre against any cost incurred by reason of delay or damage to the Exhibition Area or furniture.

8. SECURITIES, RISK, AND INSURANCE

- a. The Organizer shall reserve the right to limit any constructions or demonstrations that pose potential safety hazards and Exhibitors shall comply with the limitation.
- b. Exhibitors shall be responsible for insuring goods exhibited should it be required.
- c. The Organizer shall not be liable for any damage or loss to exhibits and booth fittings.

9. FIRE REGULATION

- a. Materials used in booths and display construction must be properly fireproofed.
- b. The Organizer has the right, should circumstances necessitate, to make changes to the Exhibitor's booth, in the interest of fire control.

10. SUPPLEMENTARY CLAUSES

- a. Whenever necessary, the Organizer shall have the right to issue supplementary bylaws not stipulated in the Rules and Regulations stated so far to ensure the smooth management of the Exhibition.
- b. The Exhibitor shall also observe the Rules and Regulations stipulated by the Kuala Lumpur Convention Centre should there be any for the management of its exhibition areas.

HRD PARTICIPANT INSTRUCTION

1) Participant Attendance

All participants registered under the HRD Corp Claimable Course (SBL-Khas) need to sign the attendance form at the registration counter every day during the congress.



WREC 2023

WORLD RENEWABLE ENERGY CONGRESS XXII

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MALAYSIA 2023

This conference will bring together leading experts from around the world to discuss the latest advances in renewable energy technology and policy. We hope that this conference will provide a platform for exchanging ideas and promoting cooperation among researchers, engineers and policy makers in the field of renewable energy.

16 - 20 JULY 2023

Kuala Lumpur Convention Centre (KLCC)

TOPICS OF DISCUSSION:

A: Renewable Energy

B: The Built Environment

C: E-Mobility Transport, New Energy And Hydrogen Economy

D: Renewable Energy Governance, Policy, Economy, Education & Social Impact

MBOT & BEM
CPD points
applied

WREC2023 is also an HRD Corp claimable program with a participation fee of **RM 2800**. Bulk participation* from you and your networks can be considered as sponsorship.

*Maximum of 9 participants/company



TP No.: 10001299543



WREC2023 is organized by Solar Energy Research Institute (SERI), Universiti Kebangsaan Malaysia, and will be hosted at Kuala Lumpur Convention Center (KLCC).

CONTACT US

Conference Secretariat
Solar Energy Research Institute (SERI)
The National University of Malaysia
43600 Bangi, Selangor
MALAYSIA.
wrec2023@ukm.edu.my



www.wrec2023.com

CHECK-IN INSTRUCTION

EQ Hotel Kuala Lumpur

Reception

- Drop Off will be at Jalan Sultan Ismail entrance (main entrance of Equatorial Plaza). After drop off, head to the reception counter that is located on the same floor ie. Ground Floor
- Upon arrival at the reception, please furnish passport / identification card and booking confirmation number to receptionist for check in

Parking

- For Self-Parking guest, enter the parking either via Jalan Sultan Ismail entrance or Jalan Perak entrance. Parking available from L2 to B4. After parking enter the parking lift lobby and use the parking lift to "G" (Ground Floor). Reception counter is located at Ground Floor.
- Please take note that in-house guests are only entitled to One (1) Complimentary Car Parking per room. Only applicable for the physical parking ticket. Please exchange the ticket at reception before exiting. Do not use Touch n Go as it will not be validated for complimentary parking

Payment

- All room charges and Tourism Tax must be settled by the guest prior to check out.
- Front Office will collect a deposit of **RM 300** per room per night upon check-in via credit card pre-authorization or cash
- Miscellaneous will be settled by the guest upon departure

Check-in Time

- Check-in time is at 3PM.
- The Hotel will attempt to allocate a room for guest as soon as the room becomes available. For early check-in, we strongly recommend that rooms are reserved and paid for the night before in order to guarantee early check-in.

Check-out Time

- Check-out time: before 12PM.
- Guests requiring special consideration for late check-out must make their request when placing reservations or upon arrival. Rooms occupied until 6PM will be charged at 50% of the room rate and are subject to availability. After 6PM, rooms will be charged at full room rate and subject to availability.

Guestroom Features

- Electronic room key and in-room safe deposit box, Motorised blackout shades
- One complimentary set of soft drinks, juices, mineral water, and local snacks from our in-room minibar selection daily

- Air-conditioning, 6 USB charging port and Wi-Fi internet access, IDD telephone and voicemail
- LCD TV with satellite/cable television and premium movie channels
- 24 hour in-room dining, Coffee/tea making facilities

Reservations

- Unless guaranteed, rooms will be released by 6PM (hotel local time) on the day of arrival without prior notice.
- Guarantees may be made with approved credit card and complete number / expiry date / full name on the card, or advance deposit of one-night total room charge in cash deposit, or a written guarantee on company letterhead.
- Cancellation of guaranteed booking must be acknowledged by the Hotel at least 24 hours prior to the date of arrival.
- One-night total room charge will be levied for any no show or late cancellations of guaranteed booking.

IBIS Hotel Kuala Lumpur

- **Check-in**

Check in will be at 3.00pm. Once the guest arrives at the hotel lobby as shown below. You can get the main Organizer to check in for your group. You can provide the name of the Organizer to go to the Check in Counter to inform your group name and collect the room keys for the group. Once the main Organizer has collected all the room keys he or she can then distribute to all the participants accordingly and they can straight go to their rooms.

Looking at the occupancy now, the room might be ready after 3pm onwards as we are running a high occupancy on the 16th of July 2023.

Please also take note if the rooms are not ready by 3.00pm, they can actually wait at the lobby waiting area. You can also store their baggage at our Baggage store area if they need to go to KL Convention Centre straight away.

- **Check-out**

Check out time will be at 12.00pm for all the rooms and all the Participant can go to the Front Office Counter which will be located at the Ground floor and Check out themselves at the counter accordingly.

- **Additional information**

Breakfast time starts at 6.30am to 10.30am at Kampung Kitchen level 10 Daily.

Gym and Swimming pool will be located at level 31 where your participant can enjoy the facilities here with us as well.

VIP DROP-OFF INSTRUCTION

The west wing entrance of KLCC near to the conference venue for the VIP drop off.

Google Map to West Wing Entrance: <https://goo.gl/maps/eSttmYNasJfn85n8A>



PARKING FACILITIES AROUND KLCC

